



Health and Safety Plan

Introduction

The COVID-19 pandemic has presented tremendous challenges for schools across the country in many different ways. Parkway West Career & Technology (PWCTC) was put in the unenviable position of having to close suddenly and deal with a situation never previously encountered. The COVID-19 virus is a highly contagious illness and infect people of all ages. Research from the Centers for Disease Control, among others, has found that while children do get infected by COVID-19, relatively few children with COVID-19 are hospitalized. However, some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, teachers, and their families. PWCTC will encourage all students to take necessary precautions and recommendations from the Allegheny County Health Department, Centers for Disease Control, and the Pennsylvania Department of Education. PWCTC realizes the knowledge regarding COVID-19 is constantly changing as new information and treatments become available. These recommendations will be adjusted as needed as new information becomes available in order to decrease the risk of exposure for our students, staff, and instructors.

Type of Reopening: Students will attend in person instruction Monday through Friday in the green and yellow phases. Should the school return to a red phase, students will be moved to distance learning.

Launch Date: July 7, 2020

Hours of Instruction: 7:40AM – 2:20PM

Student Entry: All students will enter through the main entrances according to the program area from the student parking lot.

Pandemic Safety Coordinator: Brock Snedeker, Assistant Executive Director

snedeker@parkwaywest.org or 412-923-1772, Extension 114





Health and Safety Plan

Facilities Cleaning, Sanitizing, Disinfection and Ventilation

	Yellow Phase	Green Phase
Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation).	<ul style="list-style-type: none"> Instructor will disinfect desk at the end of each session. Instructor will instruct students on proper disinfection of high touch areas within the program as part of daily clean-up. Student will disinfect his/her own workstation before and after each use. Student will use disinfect tools after each use.as recommend-ed by industry. Custodial staff will disinfect restrooms and all high touch points twice daily. Instructors will use an electro-static sanitizer on locker rooms, tools, and work stations at the end of each ses-sion. 	<ul style="list-style-type: none"> Instructor will disinfect desk at the end of each session. Instructor will instruct students on proper disinfection of high touch areas within the program as part of daily clean-up. Student will disinfect his/her own workstation before and after each use. Student will use disinfect tools after each use.as recommend-ed by industry. Custodial staff will disinfect restrooms and all high touch points twice daily. Instructors will use an electro-static sanitizer on locker rooms, tools, and work stations at the end of each ses-sion.





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Cleaning, Sanitizing, Disinfection and Ventilation

	Yellow Phase	Green Phase
Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, when practical and feasible.	<ul style="list-style-type: none">Students will be encouraged to wear mask and maintain social distancing practices.When possible, manikins will be used to perform tasks. From time to time a live model maybe necessary. In those cases, students will wear a mask and/or shield to protect both students.Students will be encouraged to wear face masks, except when eating. Shields will be used in some cases as extra protection for students unable to wear masks due to health/disability concerns.Teachers will allow limited locker room access.	<ul style="list-style-type: none">Students will be encouraged to wear mask and maintain social distancing practices.When possible, manikins will be used to perform tasks. From time to time a live model maybe necessary. In those cases, students will wear a mask and/or shield to protect both students.Students will be encouraged to wear face masks, except when eating. Shields will be used in some cases as extra protection for students unable to wear masks due to health/disability concerns.Teachers will allow limited locker room access.





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Social Distancing and Other Safety Protocols

	Yellow Phase	Green Phase
Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms.	<ul style="list-style-type: none"> Breakrooms will be limited or closed at the start of the school year. Paraprofessionals will monitor any congregating in hallways during the school year. 	<ul style="list-style-type: none"> Breakrooms will be limited or closed at the start of the school year. Paraprofessionals will monitor any congregating in hallways during the school year.
Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices.	<ul style="list-style-type: none"> Students will be encouraged to practice frequent handwashing and sanitizing as required by profession standards. Students will be provided with hygiene materials sufficient for his/her individual tasks. 	<ul style="list-style-type: none"> Students will be encouraged to practice frequent handwashing and sanitizing as required by profession standards. Students will be provided with hygiene materials sufficient for his/her individual tasks.
Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs.	<ul style="list-style-type: none"> Signage related to handwashing procedures, reminders, COVID-19 facts and symptoms, face mask reminders, distancing and disinfection reminders will be posted at entry points and in the program areas. 	<ul style="list-style-type: none"> Signage related to handwashing procedures, reminders, COVID-19 facts and symptoms, face mask reminders, distancing and disinfection reminders will be posted at entry points and in the program areas.





Health and Safety Plan

Social Distancing and Other Safety Protocols

	Yellow Phase	Green Phase
Identifying and restricting non-essential visitors and volunteers.	<ul style="list-style-type: none"> All visitors will be screened in the main office of the school. 	<ul style="list-style-type: none"> All visitors will be screened in the main office of the school.
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students.	<ul style="list-style-type: none"> Classroom/shops will be encouraged to mitigate spread recommended by CDC guidelines. Academic classes will start completely online. 	<ul style="list-style-type: none"> Classroom/shops will be encouraged to mitigate spread recommended by CDC guidelines. Academic classes will start completely online.
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars.	<ul style="list-style-type: none"> PWCTC will collaborate with the sending school districts regarding transportation, revised hours and modifying school calendar. Parents and students will be notified through the Sendit automated call system for all notifications. 	<ul style="list-style-type: none"> PWCTC will collaborate with the sending school districts regarding transportation, revised hours and modifying school calendar. Parents and students will be notified through the Sendit automated call system for all notifications.





Health and Safety Plan

Monitoring Student and Staff Health

	Yellow Phase	Green Phase
Monitoring students and staff for symptoms and history of exposure.	<ul style="list-style-type: none">PWCTC will follow all sending school district's monitoring checks on student before arriving at PWCTC. PWCTC will direct students and staff to self monitor health.	<ul style="list-style-type: none">PWCTC will follow all sending school district's monitoring checks on student before arriving at PWCTC. PWCTC will direct students and staff to self monitor health.
Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure.	<ul style="list-style-type: none">PWCTC will designate an area to isolate sick staff, students or visitors.	<ul style="list-style-type: none">PWCTC will designate an area to isolate sick staff, students or visitors.
Returning isolated or quarantined staff, students, or visitors to school.	<ul style="list-style-type: none">PWCTC will follow the Allegheny County Health Department for guidance on returning student, staff or visitors from quarantine.	<ul style="list-style-type: none">PWCTC will follow the Allegheny County Health Department for guidance on returning student, staff or visitors from quarantine.
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols.	<ul style="list-style-type: none">PWCTC will notify the community, staff, students, and parents via Cass Calling System, and PWCTC App, Website, and Social Media.	<ul style="list-style-type: none">PWCTC will notify the community, staff, students, and parents via PWCTC Mass Calling System, Parkway App, Website, and Social Media.

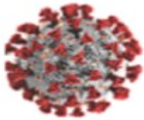




Health and Safety Plan

Signs and Symptoms of COVID-19

What you should know about COVID-19 to protect yourself and others



Know about COVID-19

- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild (or no symptoms) to severe illness.



Know how COVID-19 is spread

- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.



Protect yourself and others from COVID-19

- There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
- Stay home as much as possible and avoid close contact with others.
- Wear a cloth face covering that covers your nose and mouth in public settings.
- Clean and disinfect frequently touched surfaces.
- Wash your hands often with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer that contains at least 60% alcohol.



Practice social distancing

- Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
- If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
- Get deliveries and takeout, and limit in-person contact as much as possible.



Prevent the spread of COVID-19 if you are sick

- Stay home if you are sick, except to get medical care.
- Avoid public transportation, ride-sharing, or taxis.
- Separate yourself from other people and pets in your home.
- There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
- If you need medical attention, call ahead.



Know your risk for severe illness

- Everyone is at risk of getting COVID-19.
- Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more severe illness.



EST 1906 04/09/2020

cdc.gov/coronavirus

